December 14th, 2019
10:00AM-11:30AM

I. Call to Order
President Michael Joy
President’s welcome
Review of Robert’s Rules meeting procedures

II. Roll Call of Chapters and Divisions
Michael Joy
a. MMHCA- No one Present
b. MACES- Aja Burks (voting for MACES), Caroline Ray, and Elvita Kondili

III. Approval of the Agenda
Motion for Approval: Aja Burks
Second: LaShonda Hampton

IV. Approval of Past Minutes- June 28th End of the term of the last board
Motion for Approval: Aja Burks
Second: LaShonda Hampton

V. Officers Reports
a. **Presidents Report**

**Michael Joy**

a1. Introduce and welcome new officers
   - LaShonda Hampton and Michael Joy

a2. MCA and Public Relations
   - Public Relations has taken a fall in the last few years
   - Michael is working on networking and making personal connections with counselors

**Plan:**
   - Be active, be as active as we can even without all the resources
   - Continue to be active in the State and individual committees
   - Michael has made connections with media outlets all over the state
   - Keeping up with the monthly newsletter
   - Keeping up with the journal

a3. Resignation of President Elect, Treasurer, and Professional Development Chair
   - Call to fill these positions

a4. Call for committee members and committee chairs
   - Professional Development Committee
   - Bylaws committee- Edits needs to be in by January 6th, 2021
   - Policies and Procedures Manual
   - Additional committees are listed on the website

a5. Symposium Review
   - 30-50 people attended within the three days
   - Offered NBCC credits

**Topics included:**
   - Joyce M.- ACA Midwest President
   - ADHD in college students
   - Sexuality

**Improvements:**
   - Streamlining the events
   - Organization of speakers/workshops
   - Starting earlier in the year planning
   - Promoting the event

a6. Symposium 2020
   - Fall (Late September/Early October)
   - In TC
   - If not organized well, we will delay to 2021

a7. ACA Leadership and Development Submit
   - Michael was able to meet with legislators and advocate for medicaid bill
   - President and President Elect will
b. Secretary Report

b1. Trying to stay on top of emails (reply within 24-48 hours)
b2. Keeping engaged on social media

c. Treasurer Report

c1. Financial Report
   - Financial Report went out through email

c2. 2019-2020 Budget Proposal
   - Continue to get memberships
   - Moving forward it was suggested to group fees (IE: Fees of running the organization, fees for symptoms)
   - For larger events create their own ledger and have line items
   - Suggested to change bank because of fees
   - Registered as a non profit many companies will offer discounts for web (wild apricot)

VI. Committee Reports

a. Professional Development Committee
   a1. Aquinas College Event
   a2. Functions of committee

b. Membership Committee
   b1: Membership Growth
   - 151 members currently
   - 46 members who have not renewed their memberships
   - Need a membership chair
   b2: Ideas for getting new members

c. Technology Committee
   c1. Managing Website and Social Media
   (Via Jamie McNally)
   c2. Rebuilding Website

d. Public Policy & Leadership
   d1. HB4325 and MCA role recap
   (Via Veronica Visger)
   d2. Ongoing Legislative Initiatives
      a. Rep Issac Robinson Task Force
b. Public Policy Tips and Resources for Counselors
   ● Making sure we stay in contact with our legislators at least once a month
   c. Medicare
   ● Representative Debbie Stabenow is supportive of the bill
   d. Attending Board of Counseling Meetings

VII. Old Business
a. Journal update- Looking for a new editor; goal to have it published twice a year
   ● Dr. Branson stepped down as editor
   ● Dr. Branson has ideas for other possible editors
b. Newsletter update- want it to be published monthly; calling for people to contribute
c. Committee needs
   Committee Chairs and Committee members needed:
   ● Nominations and Elections – Vacant
   ● Alumni - Vacant
   ● Awards & Scholarships – Vacant
   ● Licensure – Vacant
   ● Professional Development- Vacant
   ● Membership – Vacant
   ● Publication – Vacant
   ● Events-Vacant

VIII. New Business
a. ACA Conferences for next year
b. Re-engaging with all divisions and chapters
c. Verifying that you are a chapter of MCA
d. Annual Reports
e. By Law Changes and Writing a Policies and Procedures Manual
f. Establishing standards for all committees
g. NBCC ACEP Renewal
h. Seminars in the works for 2020

IX. Questions and Comments

X. Adjourn
Meeting Adjourned at 11:27am